

**CITY OF OAK HILL**

**CITY COMMISSION MEETING**

CITY COMMISSION CHAMBERS – CITY HALL  
234 South US Highway 1  
Oak Hill, FL 32759  
(386) 345-3522



**April 8, 2019**  
**6:00PM**  
**MINUTES**

**A. OPENING**

1. Invocation
2. Pledge of Allegiance
3. Roll Call

**Roll Call.**

**Present:** Mayor Gibson, Commission Bracy, Commissioner Bittle, Vice Mayor Hyatt, Commissioner Lindlau.

**B. PRESENTATIONS – Volusia County Councilwoman Deb Denys**

Volusia County Councilwoman Deb Denys came to speak to the Commission giving an update regarding the efforts to clean up the lagoon. She stated that the county is actively helping the City with a few things, wastewater collection transmission document and also the county is contracted with Mead and Hunt for the \$61,000 task assignment completion. Councilwoman Denys also spoke about Burns Sci-tech working with the county to put in a larger pipe when they pull the sewer line down US Hwy 1 to the school. That way if citizens would like to hook into the line, they would be able to. She stated that there is also an application to the Indian River Lagoon Council for the City for phase 1 of the wastewater project with is for Indian Harbor estates for the sewer project. Councilwoman Denys stated that we still have line items in Tallahassee for \$250,000 in the House of Representatives because of the help of Representative Santiago and the senate side we have \$100,000 due to the efforts of Senator Debbie Mayfield. Lastly, she stated she looks forward to working with the City towards our effort towards water quality.

**C. CITY ADMINISTRATION REPORTS**

1. Review of the Bills and Paid Interim Bills for April 7, 2019

No Comments

2. Community Fest- May 4, 2019

Vice Mayor Hyatt wanted to know how the City is going to be represented at Community Fest. City Administrator stated that we are going to get together some memorabilia for the City to be able to hand out. She stated the City has to be mindful of the budget this year because we have a lot of projects in the works for example Demo of public works building, JV sunrise park and the fishing pier. She also stated she will be there for a while to help set things up.

3. Christmas Parade

City Administrator Evans stated that until she receives an official letter from Community trust stating that they want the City to take over the parade that City staff will not be working on it. Vice Mayor stated that the Community trust could not remember why the City wanted to take it over. The decision was made that the Community Trust will keep the parade for now, but the City will assist in anyway.

4. Proclamation- Child Abuse Prevention Month

Mayor Douglas Gibson read the proclamation into record.

**D. CITY ATTORNEY NON-AGENDA ITEMS**

**E. VOLUSIA COUNTY SHERIFF ITEMS**

**F. CITY PLANNER ITEMS**

1. Special Exception- Outdoor Storage- US Hwy 1 and Ariel Rd

Deputy City Clerk explained the Special Exception application which is for outdoor storage and display of goods at its location stated above. It went to the PLDRRC and they came back with a few recommendations.

- Implicate the section 24-501-(20) D- which stated that you have to put a fence abutting any residential area. They want to also make it apply to the US Hwy 1 corridor. In which the fence is solid (not chain-link).
- No hazardous material on site.
- Also, have a timeline made for the different phases, in which they wanted the commission to come up with.

Building Official Dennis Fischer stated that the applicant has met all the criteria that is needed for the Special Exception application. He reiterated what the PLDRRC would like to see that Commission implement. Lastly, he stated the four different phases of the application.

Applicant Keegan Greene explained that he went to the PLDRC meeting and what the discussion was. He stated that he would like to possibly put up a metal fence to match the look of the whole business. But that he and his business partner are willing to work with the City in any way.

Mayor Gibson stated he would like to see a solid fence in the east, north and south. Chain-link is fine for the back of the property. He stated he wanted an 8 foot fence but he was told by staff that only a 6 foot fence is allowed but that we can require a 2 foot berm and then a 6 foot fence on top of that.

**Motion: To approve the special exception with what the PLDRC recommended (See above), no Semi trucks, add 2 foot berm to the 6 foot fencing, no outdoor storage near the storage buildings, and no permit issued except clearing until the Commission approves a phase agreement with a timeline and site plan.**

**Action: Approve, Moved by Commission Bracy, Seconded by Vice Mayor Hyatt.**

Motion passed unanimously.

**G. CITY ENGINEER**

**H. CONSENT AGENDA**

**I. OLD BUSINESS**

**1. ORDINANCE #2019-04**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS FUTURE LAND USE, BY CHANGING APPROXIMATELY 5 ACRES LOCATED AT SOUTH US HIGHWAY 1 FROM VOLUSIA COUNTY RURAL (R) TO CITY OF OAK HILL COMMERCIAL PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion: To Approve,**

**Action: Approve, Moved by Commission Bracy, Seconded by Commissioner Bittle.**

Motion passed unanimously.

**2. ORDINANCE #2019-05**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS UNIFIED LAND DEVELOPMENT REGULATIONS, BY REZONING APPROXIMATELY 5 ACRES LOCATED ON SOUTH US HIGHWAY 1 FROM VOLUSIA COUNTY RURAL AGRICULTURAL (A-2) TO CITY OF OAK HILL COMMERCIAL (B-1); PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion: To Approve,**

**Action: Approve, Moved by Commission Bracy, Seconded by Commissioner Bittle.**

Motion passed unanimously.

**3. ORDINANCE #2019-06**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS FUTURE LAND USE, BY CHANGING APPROXIMATELY 15 ACRES LOCATED AT SOUTH US HIGHWAY 1 FROM VOLUSIA COUNTY RURAL (R) TO CITY OF OAK HILL COMMERCIAL PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion: To Approve,**

**Action: Approve, Moved by Commissioner Bittle, Seconded by Commission Bracy.**

Motion passed unanimously.

**4. ORDINANCE #2019-07**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS UNIFIED LAND DEVELOPMENT REGULATIONS, BY REZONING APPROXIMATELY 15 ACRES LOCATED ON SOUTH US HIGHWAY 1 FROM VOLUSIA COUNTY RURAL AGRICULTURAL (A-2) TO CITY OF OAK HILL COMMERCIAL (B-1); PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion: To Approve,**

**Action: Approve, Moved by Commission Bracy, Seconded by Vice Mayor Hyatt.**

Motion passed unanimously.

5. **ORDINANCE #2019-08**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS FUTURE LAND USE, BY CHANGING APPROXIMATELY 7 ACRES LOCATED AT SOUTH US HIGHWAY 1 FROM VOLUSIA COUNTY RURAL (R) TO CITY OF OAK HILL COMMERCIAL PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion: To Approve,**

**Action: Approve, Moved by Commissioner Bittle, Seconded by Commission Bracy.**

**Motion passed unanimously.**

6. **ORDINANCE #2019-09**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS UNIFIED LAND DEVELOPMENT REGULATIONS, BY REZONING APPROXIMATELY 7 ACRES LOCATED ON SOUTH US HIGHWAY 1 FROM VOLUSIA COUNTY BUSINESS PLANNED UNIT DEVELOPEMENT (BPUD) TO CITY OF OAK HILL COMMERCIAL (B-1); PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion: To Approve,**

**Action: Approve, Moved by Commission Bracy, Seconded by Vice Mayor Hyatt.**

**Motion passed unanimously.**

**J. NEW BUSINESS**

1.

**RESOLUTION NO. 2019-02**

**A RESOLUTION OF THE CITY OF OAK HILL, FLORIDA, GRANTING THE ABANDONING AND VACATING OF 15 FOOT PLATTER ALLEYWAY IN BLOCK 1 OF SCOTT'S SUBDIVISION BETWEEN VALENCIA DR AND DIXIE LANE; REPEALING RESOLUTIONS IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY AND APPLICABILITY AND ESTABLISHING AN EFFECTIVE DATE.**

**Motion: To Approve,**

**Action: Approve, Moved by Commission Bracy, Seconded by Commissioner Lindlau.**

**Motion passed unanimously.**

**K. CITY GOALS**

Water and Sewer

**Water Sewer Ordinance**

Mayor Douglas Gibson stated that the line items in the House of Representatives and Senate remain. He also stated that he put together an ordinance that follows state statue 381.00655. City Administrator stated that the attorney recommends some changes to the ordinance that the Mayor but together, but that the ordinance should be in the advertised in the paper in the next week and then in front of the commission.

Parks

**Jimmie Vann Sunrise Park Bid Assistance**

**Motion: To approve the City Administrator to get assistance from DRMP for the bid process,**

**Action: Approve, Moved by Commissioner Lindlau, Seconded by Commission Bracy.**

**Motion passed unanimously.**

**Mary Dewees Roof repair**

City Administrator Evans stated she would like to put off the roof repair until the next budget year because of the large amount of items that are in this budget year.

**L. BOARDS AND COMMITTEES**

Economic Director

Mike Arman stated that the Magistrate is doing well after her surgery. He also stated that the Mayor wanted him to look into a steel building; he got a bid on a 30x40 building which is \$19,982.00 that does not include setup or concrete. The installation package is an additional \$4000.00.

Mayor stated he would rather see the City digitizing our records than putting up a building. The City Administrator will get a few bids and bring it back to the Commission.

Economic Development Board

Waterfront Committee  
PLDRC (Planning & Land Development Regulation Commission)  
Parks and Recreational Advisory Board

**M. CITIZEN PARTICIPATION (NON-AGENDA ITEMS)**

**NONE**

**N. COMMENTS AND CONCERNS FROM THE COMMISSIONERS**

Vice Mayor Hyatt stated that the Easter Egg Hunt is this Saturday from 10-12 at Nancy Cummings Park.

Commissioner Lindlau wanted to let the City know that there is a Trailer off of East Ariel Rd and that someone smashed the speed limit sign. Deputy City Clerk stated that the trailer should be moved by this weekend. Also the speed limit sign should be fixed tomorrow

Commissioner Bittle would like to see a sign for school crossing. Deputy City Clerk stated that she would look into it and get back to Commissioner Bittle with what she finds.

Commissioner Bracy would like to have Mary DeWees Park on the next Agenda.

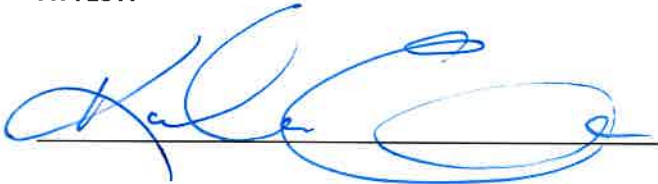
Mayor Gibson wanted to know where we are at with the nuisance ordinance. City Administrator stated it should be to the commission within the next month. He also wanted to know where we are with ADA Parking.

**O. ADJOURNMENT 7:21pm**



Douglas A Gibson, Mayor

**ATTEST:**



Kohn Evans, City Clerk/Administrator

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.